

Horizon FAQs

Who should put their data on Horizon?

Any organisation that provides opportunities for young people between the ages of 10-25 to take part in social action:

Organisations who sign up should:

- Operate in the UK
- Work with young people between the ages of 10-25
- Deliver programmes in line with the [six quality principles](#) of youth social action

What do you mean by...?

- **...Youth Social Action:** this is practical action in the service of others to create positive change, and includes things like volunteering, fundraising or campaigning that has a double benefit – positively impacting both the young person and the beneficiaries.
- **...Opportunities** an opportunity is a place for a 10-25 year old on a youth social action programme in the UK.
- **...Programmes:** a programme is any structured or planned activity where the primary aim is social action. This might be for for a day, or over a period of weeks or months.

Is this a tool for young people to find social action opportunities?

No – there are already websites that do this, such as Do-it and vInspired. Horizon captures information about the past year of activity, not just opportunities you have currently available for young people.

The tool is to for strategic decision makers such as funders, providers and national schemes like the Big Lottery Fund and National Citizen's Service. It is designed to help inform decision making and will answer questions like:

- Where are the areas of highest need? (ie provision of social action is lowest)
- How can young people who complete my programme take the next step on their youth social action journey?
- What youth social action programmes currently run in the North East for 11-15 year olds and what is the level of provision against youth population?
- In London, are there more volunteering places for 10 year olds or 20 year olds?

Who owns the data that organisations share?

Organisations own the information and content they share through the tool, but give permission for their data to be represented in Horizon. The data that organisations share will not be available at an organisational level within Horizon – report users will be able to see the total number of opportunities or a list of programmes in a local authority, but not the number of opportunities on a specific programme. We aren't asking for any sensitive information.

For more information, you can see our information sharing agreement [here](#).

How often will organisations have to update the data?

We will ask you to update the information in horizon on an annual basis, unless there is a significant change within the year such as a programme being cancelled or opened up to a new age range.

How will you deal with double counting of opportunities?

We are seeking to register schemes at their highest national level - e.g. the national organisation that administers a scheme, rather than its regional or local providers. This has the benefit of limiting the number of users that we need to upload data. However, we will take a case by case basis to identifying crossover or duplication, if you're unsure if your lead partner has input their data please get in [touch with us](#).

What if the same young person takes up more than one opportunity?

The tool will show how many opportunities there are for young people to take part in social action, but not how many young people take up those opportunities or what level of participation there is in a certain area or demographic. Information on the level of participation is collected through the National Youth Social Action Survey.

Adding your data

These FAQs should answer any questions you may have when registering on Horizon and adding your programme data.

What is the difference between adding my organisation and adding a programme?

The first step is to register your organisation. In this step you will be asked to add some basic information about your organisation. Once complete, you will be able to add programme information: this includes more specific details about the youth social action programmes you run and a picture of the typical young people involved in it, but we don't ask for any sensitive data about actual participants.

What data about my programmes do I need to upload?

We are asking for three key pieces of information:

- the title of the programme
- the number of young people taking part
- the post code of the location where the programme takes place.

What does "start date" of my programme refer to?

When you input information about your programme, you will be asked for a starting month. This refers to the start of your 12 month reporting year. This is the time frame which the data you input refers to.

What time period does the data upload refer to?

When you add information about your programme, you will also be asked to specify the starting month of your reporting year. So if the start date you select is January, you will be asked to upload data from January 2014 to 2015, or January 2015 to 2016. The search tools currently show data relating to 2014.

What if young people can choose which causes they address in taking part in their social action?

Please select the option that young people do not address a specific issue.

What if my programme addresses multiple causes?

If your programme is specialised in addressing multiple specifically defined issues, you can select multiple causes addressed.

What if not all programmes offer social action opportunities?

If your organisation runs at least one social action activity, you can add your organisation. However, please only add programmes which are specifically designed to support young people to take part in social action. Please do not add any other projects which your organisations may also run that do not address social action.

What if we do not yet provide social action opportunities, but plan to embed this in our work more generally?

If you do not yet embed social action in your work but plan on doing so soon, we cannot accept your programme information yet. Please return to the horizon website one year after you start collecting data on youth social action programmes and then input your information into horizon.

Can multiple staff members have logins?

At this stage, each organisation can only have one login to insert programme data. However multiple staff members can access the search tools without creating an account.

How do I protect young people if I have to reveal their location?

If you are concerned about specifying an exact location, please consider uploading only the first half of the post code. This will sufficiently anonymise any individuals about whom you do not wish to share sensitive information.

What if my programme includes people under 10 or over 25?

As long as your programme includes 10-25 year olds you can upload it and it will appear in Horizon. The current mapping tool focuses on the specified age range as this is the age range which the #iwill campaign focuses on.

Why can't I see my data for 2015 or 2016 in the reporting tool?

The reporting tool currently shows data for 2014 only, as this is the year for which the most data has been collected. For now, we'll keep this updated as the latest year for which we have the most complete data set. We'll be working with partners on the next stage of developing the tool, which could include exploring how to display multiple years of data or look at trends over time. Please do get in touch if you'd like to know more.